

Allison Adams

Los Angeles | Nashville

T 949.433.5466

allisonadams934@gmail.com

Film Experience

Summer Intern, 4th Street Productions, Long Beach, CA—Summer 2016

Script coverage, Acquisitions, Grant Proposal Editor, Commercial Script Supervisor, Commercial DIT.

Video Editor, Pulse Publishing, Durham, North Carolina—January 2016-Present

Edited book trailers for up-and-coming authors utilizing Final Cut X and stock footage and music.

Spring Intern, Hollywood Media Bridge, Universal City, CA—January 2015-May 2015

Script reading, Script Coverage, Legal Deliveries, ADR Work, Drop-Offs, Filing of Corporations, Filing and Office Management.

Senior Intern, CAZT; Los Angeles, CA – May 2014- January 2015

Promoted to Senior Intern (Oct 2014), Work personally with casting directors, actor outreach, publishing casting notices, working one-on-one with directors and producers, organizing schedules, extensive work with iPad and iMac, uploading casting videos.

Summer Intern, Advanced Management; Los Angeles, CA – Summer 2013

Basic office work, assisting managers and agents, scheduling auditions, script reader, reaching out to talent, contacting casting directors, submitting talent, brand development, talent consultation, development of website and Facebook page.

Intern, Actors Comedy Studio; Los Angeles, CA – May 2012-October 2012

Teacher Assistant, script reader, student check in, collecting and organizing student payments, student showcase organizer, agent/manager/casting director drop offs.

Production

Director//Editor	<i>Wonderment</i>	Short Doc	Western Kentucky University	2017
Producer/Actor	<i>Good Mourning</i>	Short Film	A Walker Inc. Production	2016
Producer/Actor	<i>Every Last Exhaustion</i>	Feature Film	Dir. Ericson Just	2015
Producer/Writer	<i>The Magic Elevator</i>	Short Film	CSUN Films	2014
Writer/Actor	<i>Nothing Happened</i>	Short Film	JIG Reel Studios	2014
Writer/Actor	<i>Happiness Anonymous</i>	Short Film	JIG Reel Studios	2014

Education

Western Kentucky University

Masters of Fine Arts, Creative Writing (Screenwriting), Literature; 2017

California State University, Northridge

Bachelors of Arts, Cinema and Television Arts; 2015

American Academy of Dramatic Arts

Associates of Arts, Acting; 2012

Skills

Basic Computer Skills (Final Draft, Fade In, Final Cut Pro X), Proofreading/Editing, Administrative Experience, Leadership Skills (delegating tasks, creating positive and trustworthy environments), Social Media, Creative Writer, Organization skills, Customer Service Skills.

References

Damian Apunte - 4th Street Productions - (562) 666-2056

Alvaro Duque - Hollywood Media Bridge - 818-733-3700

Kathleen Seely- CAZT Intern Manager- 407.325.3405